



Charging and Remissions Policy

CHARGING FOR SCHOOL ACTIVITIES

1. Introduction

This document sets out our policy on charging and remission for school activities, school trips, optional extras and extended school provision. This policy takes into account the DfE Document 'Charging for School Activities' (May 2018).

All activities that are a necessary part of the National Curriculum and religious education will be provided free of charge. This includes any material, equipment and transport to take pupils between the school and the activity with the exception of additional individual or group music tuition.

2. Optional Extras

Charges may be made for some activities that are known as 'optional extras'. Where an optional extra is being provided, a charge can be made for providing materials, books, instruments, or equipment.

3. Voluntary Contributions

Voluntary contributions may be sought for activities during the school day which entail additional cost, for example;

- Visits to museums and places of interest
- School trips
- Musical events
- Theatre visits
- Sporting activities which require transport expenses
- Outdoor adventure activities

Nothing in legislation prevents a school from asking for voluntary contributions to benefit the school or any school activities. It is also important to note that no child will be excluded from an activity simply because his/her parents are unable to pay. If insufficient voluntary contributions are raised to fund a trip, then school can take the decision to cancel the trip. If a parent is unable to pay, their child will be given an equal chance to go on the visit.

4. Residential Visits

School offers pupils the opportunity to attend residential visits. This is classed as an optional extra (voluntary enrichment) and a charge is made for board, insurance, lodgings and transport. School will not exceed the actual cost. As this is an optional trip the full cost must be paid by the Parent/Carer.

5. Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition. Private teacher ie, keyboard, clarinet teachers, charge for their lessons at a pre agreed rate. Parents are informed about additional music tuition as it becomes available.

6. Remissions

The Governing Body may remit (wholly or partly) any charge which would otherwise be payable to school in accordance with this charging policy.

(For example, a school may decide to provide an Italian language evening class as an optional extra. The governing body may decide to reduce the cost for those children whose parents are in receipt of certain benefits).

7. Lettings

The Governing Body will consider any written applications for community use of the premises. Charges may be made for the use of the building or facilities.

8. Damages & Breakages

In case of intentional or malicious damage or breakage to equipment or the school property/premises, the headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.